



# CANTERBURY BEEKEEPERS



A branch of Kent Beekeepers Association

Agenda and Minutes of  
Annual General Meeting

**12<sup>TH</sup> NOVEMBER  
2014  
7.30PM**

**WHITEFRIARS MANAGEMENT  
SUITE  
CANTERBURY  
CT1 2TF**

## CBKA OFFICERS

**Chairman:** Julian Audsley

Briar House  
Waldershare Road  
Ashley  
Dover CT15 5JA  
0776 183 9119

**Treasurer:** Joan McAllister

42 Canterbury Road  
Lydden  
Dover CT15 7ER

**Secretary & Newsletter**

**Editor:** Adrian Davis

24 The Grove  
Deal CT14 9TL  
07816 975286

**Membership Secretary**

Jenny Cotterill  
94 Old Dover Road  
Canterbury CT1 3PF  
01227 768 470

**Committee Members**

Sue Clapson  
Michael Roberts  
David Cockburn  
Chris Bailes  
Maggie McKenzie

The easiest way to contact  
us is via the website, but  
you can also e-mail  
**[cantbees@gmail.com](mailto:cantbees@gmail.com)**

## AGM 2014

Minutes of the Annual General Meeting held on the Wed 12th Nov 2014 at 7.30 pm at Whitefriars conference room

**1. Apologies for absence**

Received from Sue Clapson, Lies vd Leij, Diane and Martyn Ponting  
25 members of the branch were in attendance

**2. Approval of Minutes of the AGM held on the 6th Nov 2013**

Were approved with no comments

**3. Chairman's Report**

See attachment

A discussion around the interaction between the branch, KBKA and BBKA took place, and Julian took the opportunity to explain the pyramidal structure of BBKA, and an overview of how proposals move to the BBKA annual delegates meeting, by building consensus at the local level. One complication is that not all associations in Kent are members of KBKA (Dover, Thanet and Medway are independent of KBKA, but are part of BBKA). It was acknowledged that the communication channels are somewhat ponderous, relative to our expectations of speedy communication by email/phone etc. We can all agree that BBKA should take actions to promote the health of the honey-bee, but there may be alternative views on what advice and actions would achieve this objective.

Two actions were proposed – to use the CBKA forum to propagate discussion of any proposals emerging from the members of the association. Further, that the activities of the KBKA council be better publicized, either through the KBKA newsletter, or CBKA communications.

**4. Secretary's report**

See attachment

**5. Treasurer's Report**

See attachment

Beyond the points made in Joan's report, a brief discussion was held on the purchase of tables (for use at shows), and the opportunity to get preferential rates from members in business for certain purchases

**6. Election of Branch Officers**

Chairman: Julian Audsley was elected unopposed (nominated David Cockburn, seconded Dougal Hendry)

Secretary: Adrian Davis was elected unopposed (nominated Maggie McKenzie, seconded Colin Higgenbottam)

Treasurer: Joan McAllister was elected unopposed (nominated Dougal Hendry, Seconded Jenny Cotterill)

Membership Secretary: Jan Soetaert was elected unopposed (nominated David Cockburn, seconded Debbie Burton)

Committee: David Cockburn, Michael Roberts, Chris Bales, Linda Smith, Maggie McKenzie and Jenny Cotterill were elected to the committee.

Branch Representatives to Kent Beekeepers Association Council: Michael Roberts and David Cockburn were elected unopposed

## **7. Discussion of activities in 2015**

An opportunity to discuss and prioritise activities for the year ahead

Particularly focused on branch apiary sites

Julian led a wide ranging discussion about the relative merits of our existing apiary sites (Whitefriars roof, and Bredlands Lane, Westbere). He also explained that the committee was in the process of assessing three other sites for use as branch apiaries.

A wide range of points were made, which will inform the committee as they look at the new sites. Here is a summary of the discussion – with no pretensions of being comprehensive:

Whitefriars gives us access to the meeting room, and a central Canterbury location, which is good for publicity, but the access is awkward and doesn't make for easy visits. We will continue to run this site, but primarily for training and the continued relationship with Whitefriars.

Bredlands Lane is not ideally located, being to the north east of many members; whilst the facilities are basic, there is scope for expansion or use as a quarantine/swarm holding area.

On the subject of new sites, as well as the standard recommendations for any apiary (away from neighbours, access for vehicles and equipment, needs forage for most of the year), two good points were raised about shelter close by (village halls etc), and the desirability of toilet facilities.

As to how we might equip these apiaries, it was felt that being able to demonstrate beekeeping with a range of hive patterns (National/WBC, commercial, langstroth for short lugs, top bar, etc) is desirable, but needs to be balanced with the challenges of maintaining sufficient spare equipment. Ideally the apiary would be laid out so that a group of beginners could work in one group of hives, whilst more advanced beekeeping (such as queen rearing) could simultaneously be going on in another group of hives.

And finally, with a clear apiary expansion plan in mind, then fundraising opportunities, at least at modest scale, can be considered. Collections at local supermarkets seem to be successful in other associations. At the moment, we aren't planning permanent structures, but some kind of storage facility (shed), and a gazebo/awning would improve our ability to hold meetings regularly in a single location.

## CHAIRMAN'S REPORT FOR THE YEAR 2013/4

Thanks to the members who turned out for events and the meet the public events, the committee for their support to make the activities of the branch a success and particularly your secretary Adrian Davis. He has provide excellent support to the work of the committee and branch this last year. He administers the website for ourselves and also for Bees Abroad.

Thankfully we have had a good beekeeping year with not too many losses and most have had a good honey harvest. The warm autumn has meant many of our hives have taken in a lot of nectar for winter stores albeit much of it as ivy.

Our activities consist of training, holding indoor and outdoor meetings, swarm collection and homing and public events where we talk to the public about bees and beekeeping and sell members honey and other products.

### Courses

Once again two introductory courses were run at Barham. Revision sessions for those taking the basic was held here in Whitefriars during the spring and the practical at Westbere apiary. All those taking it passed – well done. Members also took other exams and assessments during the year and these will be presented during our secretary's report. It helps to extend our understanding and also helps us to help others so I commend that activity to all. Those of us who have already passed exams are happy to share our knowledge. I should also mention that Adrian helps organise the courses for Bees@KSRC at Sittingbourne Science Park with Bob Smith and Julie Colman.

### Apiaries

We have used both our apiaries to help training of beekeepers and for apiary sessions. At Whitefriars we have our own bees and these produced a healthy honey crop that now needs to be sold to benefit the club. There are currently three hives. At Westbere we had only one hive of our own and that did not build up and was lost. We have had various offers of other sites and this is a topic which we will look at later tonight.

### Meetings

During the last year we had a very enjoyable and successful Xmas social at the Veg Box in Canterbury that we are repeating again this year. We had three talks in the spring. Commercial beekeeping by Nick Mengham in Feb.) "The plight of the honeybee - identification of a virulent strain of Deformed Wing Virus" by Prof David Evans (U of Warwick) in March and finally a talk from Joan and myself on simple queen rearing methods in April.

Our apiary meetings were with David Coburn in April looking at comb changing, in May and June we had four sessions on queen rearing and in July an excellent extraction session at Debbie's home.

In August and September we had meetings focussed on Varroa and IPM. And the end of the year was our enjoyable – mostly - honey tasting session in October.

We had a number of Public facing events including three Whitefriars bee days, and the Brogdale Strawberry, Cherry and Apple festivals at which we gave introductory talks. In July Adrian spent the day talking to the visitors at Sandwich White mill (Folk and Ale Festival). In Sept the ploughing Match was held in conjunction with Thanet and Dover beekeepers at Swingfield.

Members also gave talks and visited schools – Adrian for example spoke to Sholden primary school and took our nuc hive in. He also talked to Whitfield Gardeners society.

### Swarms

We had a moderately busy swarm season with many swarms collected and advice on the usual bumble and solitary bees given. And for those who believe swarms in the wild don't exist, Chris was called to a barn being demolished with more than four live colonies of bees.

Now looking to the future.

**Firstly** we do need to get apiaries set up properly so we can have meetings and training there in good and bad weather. They need to be easily accessible. We will be talking about this later tonight.

**Secondly** we sell lots of honey during the year and our honey tasting at the end of the year is a popular event but although we could enter the neighbouring honey shows less than a handful do. I would like us to run our **own honey show** next year.

For the last three years we have had more than 50 full beekeeping members so we should be able to support this. However, they can be rather serious events, and so I would like to see us have a fun one to which everyone feels they can contribute and which can also help us to present the best products for gifts or for sale.

Thank you for listening. Julian Audsley 12 Nov 2014

## TREASURER'S REPORT - AGM 12TH NOVEMBER 2014

### MEMBERSHIP

The numbers of full Registered Members continues to hold steady with a figure 55 in the year to September 2014. However, renewals were disappointing. We had 58 registered members in the year to September 2013 but 16 did not renew their membership. The same pattern applied to Friend memberships. There was an increase to 51 friends from 36 in the year to September 2013, but of these 35 did not renew, although four upgraded their membership to Registered members. As you are probably aware when Julian holds an introductory course, the members are automatically enrolled as Friends of Canterbury Beekeepers. This boosts our Friends membership numbers. Many of the members on Julian's courses did not live in our area and so if wishing to continue their interest in beekeeping, will probably enrol in their local area associations.

Partner memberships continue to grow and in the year to September 2014 stood at 29 showing that beekeeping is a craft that can be enjoyed by both partners.

### INCOME/EXPENDITURE

There was an increase of £316 to £2090 in our bank current account at the end of the year. The only purchases of note were five nucleus boxes that will be used to hold swarms that have been collected, until passed on to members, and two tables for use at shows.

We received £568 in subscriptions and £128 in donations to the branch. Commissions on sales of members' honey was £106. We also have started to receive an income from the sale of honey produced at Whitefriars Apiary and this amounted to £34.65.

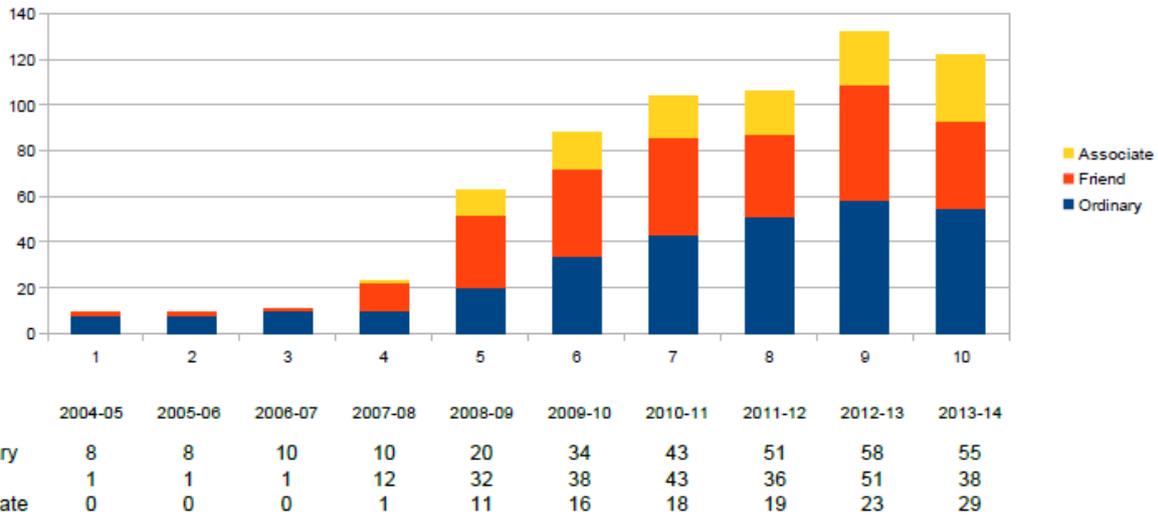
The largest non-capital expenditure in the year was the cost for two lecturers for our February and March meetings.

Two reports are supplied – the summary report, which was the basis for discussion in the AGM, and also the formal "4-page" financial statement returned to KBKA, so that it can be captured in the AGM minutes for record.

Joan McAllister  
Treasurer  
AGM November 2014

## Membership Report for Year ending September 2014

### Canterbury Membership KBKA



### Renewal Rate (excluding Associates)

	07/08-08/09	08/09-09/10	09/10-10/11	10/11-11/12	11/12-12/13	12/13-13/14	
REGISTERED	100%	85%	85%	86%	85%	72%	retained
FRIEND	92%	66%	47%	44%	58%	31%	retained
REGISTERED	0	3	5	6	8	16	left
FRIEND	1	11	20	24	15	35	left

4 Friends renewed as Registered members

NOTE people attending Introductory courses run by Julian Audsley are automatically enrolled as either Friend or Associate of the Branch. People attending courses are often from out of the area and so may well join a more local branch at the end of the year.

Joan McAllister – Treasurer – Nov 2014

<b>KENT BEEKEEPERS ASSOCIATION ACCOUNTS 2013/14</b>						
<b>Canterbury BRANCH</b>	<b>INCOME AND EXPENDITURE ACCOUNT AS AT 30TH. SEPTEMBER</b>				<b>2014</b>	
	<b>AMOUNT</b>	<b>SUB-TOTAL</b>		<b>AMOUNT</b>	<b>SUB-TOTAL</b>	
<b><u>BALANCE B/FWD FROM 2013/14</u></b>			<b><u>BALANCE B/F FROM 2012/13</u></b>			
CURRENT ACCOUNT	1,774.35		AMOUNTS OWING TO COUNTY			
INVESTMENT ACCOUNT	215.60		AMOUNTS OWING BY BRANCH TO OTHERS			
CASH HELD BY TREASURER	97.20		SUBSCRIPTIONS PAID IN ADVANCE	175.25		
CHARIFUND					175.25	
AMOUNTS DUE TO BRANCH			<b><u>BRANCH MEETINGS EXPENSES</u></b>			
TRADING STOCK B/F			HIRE OF HALL			
TANGIBLE ASSETS VALUE B/F			LECTURERS	170.00		
Trophies	1,036.00					
Equipment	754.90		BRANCH MEETINGS LOSS (OTHER)			
		3,878.05			170.00	
			<b><u>OTHER BRANCH EXPENSES</u></b>			
<b><u>RECEIPTS K.B.K.A. COUNTY ACCOUNT</u></b>			STATIONERY	5.98		
BRANCH PORTION OF SUBS.	1,526.89		TELEPHONE (SWARM CO-ORDINATOR)			
ASSOCIATE MEMBERS	27.00		POSTAGE - OTHER THAN BEECRAFT	37.32		
DONATIONS VIA SUBSCRIPTIONS A/C	71.92		BEECRAFT	985.89		
		1,625.81	ADDITIONAL BEECRAFT			
			+sundry Beecraft			
<b><u>RECEIPTS (OTHER)</u></b>			INSURANCES (OTHER)			
BANK AND INVESTMENT INTEREST	0.12		TRADING ACCOUNT LOSS			
CHARIFUND DIVIDENDS			OTHER ACTIVITIES LOSS			
BRANCH MEETINGS SURPLUS	14.01		BRANCH HON. MEMBERS			
OTHER DONATIONS	56.92		ASSISTANCE IN TRAVEL EXPENSES			
EQUIPMENT SALES			EQUIPMENT PURCHASES (APIARY)			
OTHER ACTIVITIES SURPLUS			EQUIPMENT PURCHASES (NON APIARY)	57.00		
TRADING ACCOUNT SURPLUS			TOTAL DEPRECIATION OF EQUIPMENT	108.88		
EQUIPMENT PURCHASES			OTHER PAYMENTS (LIST)			
OTHER RECEIPTS (LIST): Equipment hire	15.00		Website			
Honey sale commissions	106.50					
Honey sales	34.65					
Swarm collection	55.00		Materials			
			Opening Event			
BACS to CAF 14/09/05					1,195.07	
Beecraft			<b><u>BALANCE C/F TO 2014/15</u></b>			
Apiary inv a/c interest			CURRENT ACCOUNT	2,090.84		
Apiary income to balance inv a/c interest			INVESTMENT ACCOUNT	215.72		
			CASH HELD BY TREASURER	152.30		
		282.20	CHARIFUND			
<b><u>BALANCE C/F TO 2014/15</u></b>			AMOUNTS DUE TO BRANCH			
AMOUNTS OWING TO COUNTY			TRADING STOCK C/F			
AMOUNTS OWING TO OTHERS			TANGIBLE ASSETS C/F			
			Trophies	1,036.00		
SUBSCRIPTIONS PAID IN ADVANCE	174.00		Equipment	924.88		
		174.00			4,419.74	
<b>TOTAL</b>		<b>5,960.06</b>	<b>TOTAL</b>		<b>5,960.06</b>	

**KENT BEEKEEPERS ASSOCIATION**

**CANTERBURY**

**BRANCH**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
30-09-2014**

INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 30-09-2014

	2012/13		2013/14	
	£	£	£	£
<b>INCOME</b>				
Interest Received		0.12		0.12
Subscriptions total collected		2936.26		2801.83
(Subscription Donations inc above)		83.17		71.92
(Other Cash Donations inc above)		47.66		111.92
Receipts from Equipment Hire		10.00		15.00
Apiary Profit				
Charifund Dividends				
Receipts from Meetings		40.77		18.80
Surplus from Fetes/Shows etc		116.44		78.17
Other Income (specify each item)				
Swrm collection		624.17		
		<b>3727.76</b>		<b>2913.92</b>
<b>LESS EXPENDITURE</b>				
BeeCraft	1119.98		985.89	
Postage	48.90		37.32	
Stationery				
Hire of Equipment				
Hire of Hall	55.00			
Lecturers' Fees	90.00		170.00	
Lecturers' Travel	40.00			
Meeting Expenses/Refreshments			4.79	
Apiary Loss ?	42.40			
Trophy Engraving				
Telephone				
Branch Hon. Member				
Donations (specify to whom)				
Printing (ie. Newsletter)				
Depreciation on Equipment	91.53		108.88	
Additional Beecraft if not inc above				
Other Expenditure (specify each item) Website	65.75			
Publicity & Show Costs				
3 Returns to County	1022.70		1064.10	
Loss on Charifund				
		<b>2576.26</b>		<b>2370.98</b>
<b>BRANCH PROFIT OR (LOSS)</b>		<b>1151.50</b>		<b>542.94</b>

BALANCE SHEET AT 30-09-2014

	2012/13		2013/14	
	£	£	£	£
<b>FIXED ASSETS</b>				
Trophies (net of depreciation)		1036.00		1036.00
Equipment (net of depreciation)		754.90		924.88
		1790.90		1960.88
<b>CURRENT ASSETS</b>				
Stock (ie. Honey or ?)				
Sums Owing to Branch				
Sums Prepaid by Branch				
Bank	1989.95		2306.56	
Cash	97.20		152.30	
	2087.15		2458.86	
<b>LESS CURRENT LIABILITIES</b>				
Sums Owing by Branch				
Subscriptions in Advance	175.25		174.00	
	175.25		174.00	
<b>NET CURRENT ASSETS</b>		1911.90		2284.86
<b>NET ASSETS</b>		3702.80		4245.74
<b>GENERAL FUND</b>				
		3702.80		4245.74

BRANCH REPORT

We approve the financial statements on pages 1 to 4 and confirm that we have made available all relevant records and information for their preparation.

Sign: .....  
Chairman

Sign: .....  
Hon. Treasurer

Print Name: .....

Print Name: .....

Date: .....

Date: .....

INDEPENDENT EXAMINER'S REPORT

I report that the accounts for the year ended 30 September 2014 on pages 1 to 4 were examined, without carrying out an audit, from the records supplied to me and the information and explanations given to me.

Signed.....Please print name  
.....  
and address..... and  
occupation.....  
.....

Date: .....

SUMMARY OF SUBSCRIPTION RECEIPTS - YEAR ENDED 30-09-2014

2012/13 £		2013/14 (Number)	Branch £	County £	Beecraft £	Total £
2352.00	Full Year	50	287.50	900.00	1012.50	2200.00
44.00	Reg. New	5	30.00	90.00		120.00
	BBKA Country					
23.00	Partner	27	27.00			27.00
	Partner incl BBKA	2	2.00	22.00		24.00
318.00	Friend	36	216.00			216.00
26.00	Friends' Beecraft	2	11.50		40.50	52.00
94.70	Extra BDI			42.10		42.10
28.73	Extra Beecraft				16.89	16.89
83.17	Donations to Branch		71.92			71.92
	Donations to County			10.00		10.00
-18.00	Less Upgrades (Friend to Reg.)	1	-6.00			-6.00
-63.00	Less Electronic Beecraft	12			-84.00	-84.00
<u>2888.60</u>		<u>135</u>	<u>639.92</u>	<u>1064.10</u>	<u>985.89</u>	<u>2689.91</u>

REMITTANCES TO COUNTY

Remittance Number	Date	Amount
1 146	30/11/13	836.10
2 150	13/04/14	120.00
3 153	13/08/14	108.00
		<u>1064.10</u>

APIARY TRADING ACCOUNT

	2012/13			2013/14		
	£	£	£	£	£	£
Sales						
LESS Opening Stock						
ADD Closing Stock						
ADD Other Apiary Income						
LESS EXPENSES						
Bayvarol						
Sugar						
Rent						
Brood Disease Insurance						
Depreciation Apiary Equipment						
Insurance						
Other Expenses (specify each)						
APIARY PROFIT OR (LOSS)						

1. FIXED ASSET SUMMARY

Name of Trophy	Approx Date Purchased/Donated	Value £
Silver Lefevre Challenge Cup	?	936
Ior Moat Memorial Cup	1988	50
Honey Cup	?	50
		1036

BRANCH (B) AND APIARY (A) EQUIPMENT (Including Books valued at over £100 each item/set)

Description		Date Purchased/Donated	Value 01-10-2013 £	Rate of Depreciation	Depreciation in Year £	Value 30-09-2014 £
SS Extractor	(B)	2008	55.06	20%	11.01	44.05
Clothing – 5 smocks & 2 trousers	(B)	12/11/09	121.38	10%	12.14	109.24
Course in Case (beg. & novice)	(B)	2011	72.90	10%	7.29	65.61
Two apiary hives & parts	(A)	2012	505.56	10%	50.56	455.00
Five nucleus boxes	(A)	2014	218.88	10%	21.89	196.99
Two tables	(B)	2014	59.98	10%	6.00	53.98
			754.90		108.88	924.88

Please note any trophies or equipment lost or disposed of in the year to 30-09-2014(as well as those acquired).

2. AMOUNTS OWING BY BRANCH AT 30-09-2014

Details	Date Owing From	Amount £
		0.00

3. AMOUNTS OWED TO BRANCH AT 30-09-2014

Details	Date Owed From	Amount £
		0.00

## SECRETARY'S REPORT

350 email threads

Countless phone calls (my wife/daughter now are excellent phone-call triagers!)

Bumble and other non-honey bees are the main topic

11 newsletters produced containing 75 pages of text

26 news items published on website

Certificates awarded, and congratulations from the AGM to

Ian Minter (Basic)

Linda Smith (Basic)

Sue Toft (Basic)

Debbie Burton ((Basic)

Carl Smye (Basic)

Joan McAllister (GenHus)

Julian Audsley (Mod 7 C)

The following also achieved exam success during 2014

Diane Ponting (Basic)

Martyn Ponting (Basic)

Lies van der Leij (Basic)

Adrian Davis (Mod 7 C)

David Cockburn (Mod 3)

Dougal Hendry (Mod 1 D, Mod 3 D, Mod 2 C)

These candidates were successful in the following module examinations:

*Module 1 (M1) Honey Bee Management; Module 2 (M2) Honey Bee Products and Forage; Module 3 (M3) Honey Bee Pests, Diseases and Poisoning; Module 5 (M5) Honey Bee Biology; Module 6 (M6) Honey Bee Behaviour; Module 7 (M7) Honey Bee Selection and Breeding; Module 8 (M8) Honey Bee Management, Health and History.*

*Credit = C; Distinction = D.*